

		Culloden Academy Parent Council Meeting - virtual 25th January 2022, 7pm	
#	Item		Action
1	Welcome	<p>Present: Jeni Alexander - Chair Morven Reid - Treasurer Ally Hill - Secretary Dr James Vance - CA Head Teacher</p> <p>Neil Hillard, Sam Scott, Carol MacLennan, Laura Fraser, Will MacRae, Lindsay MacRae, Yvonne Brechin, Gaener Rodger, Duncan McDonald, Lesley Taylor, Kevin Reid, Kirsten Petrie, Lynne Fraser (HLH - Active Schools Co-ordinator), Lexie MacKay, (HLH - Youth Development Officer), Vikki Forrester (CA Deputy Head), Trish Robertson (Councillor)</p> <p>JA welcomed everyone to the meeting, and all attendee introduced themselves to each other.</p>	
	Apologies	Catherine Bunn, Ken Gowans, Andrew Cowan, Glynis Sinclair	
2	Previous Minutes	Previous meeting minutes for 16.11.2021 were presented by Ally Hill. Approved by Gaener Roger and Seconded by James Vance.	
3	Headteachers Report	<p>1) The prelims started on Monday 10th January and finish this Friday- glad we went ahead to give pupils the experience and the information when there is still time to do something about it. Mr Weafer has managed this very well, identified and rescheduled the kids who have missed one or more prelims and so two weeks in attendance has been as good as it was pre-COVID. Whilst staff and pupils digest the data and plan next steps in learning, I will be meeting PTs if there are worrying patterns in any department.</p> <p>2) Staffing</p> <ul style="list-style-type: none"> • 2 additional Guidance Teachers from June leading to a reconfiguration of the House system. VF will speak after me to explain the process. • Significant changes in staffing coming this summer- should be able to advise you by next meeting. • ASL- lost two permanent staff recently but only allowed to advertise for short term replacements due to ongoing ASL review. Department are working hard to cover this but having only 1 permanent ASL teacher instead of the 3.8 in our allocation will inevitably cause problems. Ms Jarnes and Miss Forrester working hard with existing staff to support all in the meantime. 	

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<p align="center">3</p>	<p>Headteachers Report Contd.</p>	<p>3) Mobile Phone policy- drafted in discussion with pupil rep groups, out for feedback from staff and soon appearing on the website. Key Points are:</p> <ul style="list-style-type: none"> • Pupils can bring Mobiles/Smartphones to school but the school is not liable for any damage that happens if a pupil chooses to do so. • The PE department offer safe storage of phones and pupils are strongly encouraged to use this facility when in the department. • Taking photographs and videos of people without their permission is not allowed. Taking photographs of certain pieces of work is fine, as long as no one is in the picture without their consent. If it is suspected that someone is taking pictures or videos, it will be referred to the Year Head. • Using mobile devices to bully and threaten other students or staff is unacceptable. Cyber bullying will not be tolerated. • Phones are not to be used during class time without the express permission of the teacher. This includes occasions when a pupil is sent on a message or is going to the toilet. • Pupils are not allowed to listen to music in class unless given permission to do so by the teacher on that day. • Having a phone out walking between classes is okay – most pupils have their timetables on their phones. Pupils should not have earphones in when walking between lessons so that they are aware of what is happening around them. • If you are awaiting urgent information from a parent or carer, please advise them to contact the school office who will relay the information to you as quickly as possible. <p>4) Building works. Phase 1 consultation over- second one planned for March. Only 'live issue' is the outdoor food hut which is waiting for a new electric board to be installed and will be ready towards the end of February. We are hopeful that the catering service will have recruited additional staff by this time.</p> <p>5) Request to PC to support a study package called Achieve which provides N5 and Higher materials for pupils. We have signed up for the free trial. If pupils like it, I'd like to sign up for the 12 or 18 month deal.</p> <p>6) COVID- not really seeing any relaxation in school except in terms of close contacts not having to isolate. I know for young people the removal of the masks is their number one priority but for me it is large gatherings that I am watching most eagerly for. Parents' Information Evenings face to face would be great, assemblies are really missed as they allow us to build community, tackle issues head on, give clear messages and celebrate success.</p> <p>7) Over to Vikki for details on the process- so far- around reconfiguring the Houses then feedback on the parental wellbeing survey that she was unable to give last time we met.</p>	
	<p>Questions to Dr Vance on report.</p>	<p>JA consulted with the CAPC Board prior to this meeting and we are all in agreement and happy to support the Achieve Program for pupils at CA the next year. If any parents who wish further details please ask JA.</p>	
	<p>Vikki Forrester</p>	<p>1) The reconfiguring of the Houses at CA is exciting, the senior management team discussed and agreed to proceed with 6 new houses with new identities. Currently restructuring the logistics of the pupils, hope to be completed by end of Feb. We have started communicating this to all pupils, asking pupils to help create the identity of the new houses, colors to give them ownership.</p>	

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3	Vikki Forrester Contd.	<p>2) Thanks to everyone who completed the Well Being Survey, parents, pupils and staff.</p> <p>Results showed two key themes: Parents main concern was children's mental health from lockdown. Pupils & Staff main concern was respect and the ethos in school.</p> <p>So we are addressing mental health in partnership with Bloom Mental Health, which is a UK wide program which supports young people's mental health resilience in schools and colleges. We are piloting on S3 pupils and running a 6 week mental health workshops.</p> <p>In partnership with Mikeysline they have delivered PSE lessons to all pupils in S2 & S3 showing all local support systems which exist in Inverness, all year groups will be covered over the next 2 months.</p> <p>Addressing the respect element is difficult but important, we have launched and working towards The Rights Respecting School Bronze Award which teaches child rights and models rights and respect in all its relationships - between teacher/adults and pupils, between adults, and between pupils. Running along side this we have also upscales a lot of staff in Mentors and Violence prevention scheme from Education Scotland. 10 staff are being fully trained and this will be rolled out in June.</p>	
	Questions to Vikki Forrester:	<p>AH - so will the two main themes from the survey be built into the core values and launch of the new house groups?</p> <p>VF - yes the relaunch of core values and shared vision will all be put together as a complete package for the new house groups.</p>	
		<p>KP - For the new house groups, it might be an idea to have colored wrist bands for identity and as accessory.</p> <p>VF - good suggestion, open to all ideas.</p>	
		<p>GR - how do you plan to empower young people to speak out and not be a bystander yet still be supported?</p> <p>VF - the seniors are key, so they will be buddies, speaking their language and visible around the school, they will be allocated to a teacher and meet weekly.</p> <p>As part of the Rights Respecting School we are also looking at bullying and asked pupils for feedback and are currently creating an anti-bullying policy.</p>	

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	Lynne Fraser High Life Highland - Active Schools Co- ordinator CA	<p>Thanks for inviting me to your meeting.</p> <p>Appropriately following on from VF, in my role at HLH I have been on the Sam H Training, which is the Scottish Association of Mental Health operating in communities to provide a range of mental health support and services. I've been running lunch time activities including many sports. It has been a challenging time for children and its refreshing to hear that the school and senior management are addressing these issues. Grateful for the support HLH receives from CA and the PE department.</p>	
4	Treasurers Report	<p>Morven Reid:</p> <p>No transactions since our last meeting.</p> <p>The Bank Balance as at 25.01.2022 = 1126.23 pounds</p> <p>Signatories on the CAPC bank account still to be updated.</p>	
5	Chair's Re- port	<p>Jeni Alexander</p> <p>Thanks to everyone who came along tonight, delighted to have new parents attend our meetings. Welcome any feedback or questions you may have, we are here to help and support both parents, pupils and the school.</p>	
6	Stakeholder Group up- date - Cullo- den Acad- emy Exten- sion	<p>Jeni Alexander</p> <p>Continue to be positive Stakeholder meetings, things are going well, the designated contractors Morrisons joined our last stakeholder meeting and gave us great details about the vision of the new CA.</p> <p>The public consultations were online last week, well attended, lots of good questions from the public and parents but all positive.</p> <p>Phase 2 and 3, all the outlined placing and planning is agreed but no funding is in place yet.</p>	
7	AOCB	<p>AH - the CAPC Constitution was last updated and agreed on 28.04.2014. Since it has been 8 years since review, so I issued to the board members and ordinary members for review and comments, all agreed that no amendments were required to the constitution. I have contacted Jason Hasson from Highland Parent Council Partnership for guidance on how record that it has been reviewed.</p>	
		<p>Date of next meeting - Tuesday 10th May 2022 Rescheduled to Tuesday, 17th May 2022</p>	