

Culloden Academy Parent Council Minutes

20th April 2016

Staff room

7pm

Agenda Item		Action
Welcome and apologies	Present: Jan McCormack, Caroline Campbell, Liz Green, James Vance, Carol Piper, Helen Macdonald, Kate Stephen	
	Apologies: Jill Robertson, Mary Macfarlane, Karen Dowling, Martyn Crawshaw	
Previous minutes and matters arising	Corrections - the new Deputy Jenny Urquhart started in February 2016 and not Sept. as described in January minutes. Minutes from January agreed by Caroline and Carol. Big screen shelved until funds raised for theatre lights. Other matters dealt with below.	
Councillor Report	<ol style="list-style-type: none"> 1. Ward 18 agreed to give £4,400 to CAPC for theatre lights. 2. A96 dualling has 2 options and CAPC advised to lobby for option which provides bridge access over to the shore. Also to campaign against raising the A96 for Barn Church Rd East junc. 3. Facilities Management (janitors, cleaners) and school lets may move to Highlife Highland – discussion is ongoing. 4. All weather astro-turf pitch at Culloden Academy has been given go ahead by Leader of Council as funded by Capital budget and Sports Scotland money. 5. ‘Muga’ community project sports complex planned by Smithton and Culloden Community Council at c. £2.5million is confirmed as not conflicting. 6. Flood alleviation works next to Duncan Forbes is a massive project that will take 2 years and put pitches out of use. 	Liz
Treasurer Report	<ol style="list-style-type: none"> 1. The balance of the account is £3,354.66 current account. 2. £700 paid out to Orienteering for mapping Culloden Woods. 3. Agreed £ 2,000 paid to school towards new theatre lights. 4. Two £10 cheques written out for two prize draw winners. 	Carol / Liz
HT School Report	<ol style="list-style-type: none"> 1. Newsletter sent to parents in Feb covers the main issues. 2. Awards for S1-3 are changing their format this year, so that all pupils receive a scroll listing the merits they have received and why (rather than just top 100 pupils). Since all pupils are involved the ceremonies will take place by house group during the day and there will not be an evening event which invites parents. 3. INSIGHT – is a Scottish Government data collection tool for measuring performance in schools. Two updates are made by schools each year. The first in August inputs the exam results and the second update in February inputs leaver’s positive destination data for the previous school year leavers. Parents can access some of the data on Parent Zone, type Culloden Academy, then view School level data. 	
Chairperson’s Report	<p>Communication</p> <ol style="list-style-type: none"> 1. ASG first meeting on Transition well attended but no uptake for scheduled next meeting, so cancelled; 2. Highland Parent Council Partnership (HPCP) met last week and minutes will be circulated. <p>-The ‘Named Person Scheme’ was one of the main issues discussed. At Culloden each Guidance teacher is the Named Person for c.260 pupils.</p>	Liz

	<p>-Council will lead on having a pro-active opt in on permissions/contact form at start of year to obtain parent's emails for parent council updates.</p> <p>-Chromebooks are delayed until Aug 2017.</p> <p>3. CAPC had a stall at all parents evenings and Liz spoke about CAPC at all info evenings. CAPC email list now at 53 parents.</p> <p>4. Most parents are in favour of a CAPC Facebook page, but administrating this is beyond our capacity at the moment.</p> <p>Support</p> <p>1. Careers event for S4 pupils ran on Fri 18 Mar organised with Gavin Murphy and Fiona Dowell. 21 delegates attended and there were 12 workshops. Feedback from delegates is mixed and in discussion following the meeting, parents felt that an optional evening event may be a better approach. The S6 pupils were commended for their help on the day.</p> <p>2. Young Ambassador of the Year Award received 4 nominations and these are being read to decide a winner.</p> <p>Fund Raising</p> <p>1. Discretionary Ward budget application put in by Liz for £9,800 towards £15,800 cost of new theatre lighting system. Ward 18 awarded £4,400 and still awaiting Ward 20 decision.</p> <p>2. 'Smartie Challenge' has 7 returns so far out of 80 tubes; a reminder will go in school notices first week in May.</p> <p>3. School Angel has pledged £23.60 – keep reminding parents.</p> <p>4. CAPC doing teas, baking and raffle on opening night of musical Wed 22nd June. Baking should be donated from 6pm on the day. Raffle donations for 3 food hampers should be dropped off at school office the previous week 13 – 17 June.</p> <p>5. Liz looked into doing sponsored cycle but massively complex health and safety arrangements and beyond present capacity.</p>	<p>Helen/ Caroline</p> <p>Liz</p>
<p>Next Year Priorities</p>	<p>1. Engage more of Parent Forum in CAPC meetings and activities.</p> <p>2. Ensure Mailchimp is working smoothly and gets emails out to maximum number of Parents.</p> <p>3. Prioritise setting up a parent volunteer list to help out on school trips, sports events and DofE, so that school can continue to offer these opportunities.</p> <p>4. Work on new fund-raising ideas.</p>	<p>All</p>
<p>Next Meeting</p>	<p>Autumn Term 2016 - date to be confirmed.</p> <p>In future CAPC meetings will be held 3-4 weeks into term time to allow enough notice time to advertise meetings.</p> <p>7pm in school staffroom</p> <p>All welcome</p>	