

Culloden Academy Parent Council Minutes

11th January 2016

Staff room

7pm

Agenda Item		Action
Welcome and apologies	<p>Present: Jan McCormack, Caroline Campbell, Liz Green, James Vance, Martyn Crawshaw, Karen Dowling, Carol Piper, Helen Macdonald, Jane Gill, Gillian Spalding</p> <p>Apologies: Jill Robertson, Jillian Walker, Kate Stephen, Steven Robertson, Mary Macfarlane</p>	
Previous minutes and matters arising	<p>Minutes from November agreed by Martyn and Jane.</p> <p>Class with highest amount raised on sponsored walk were allowed to choose a charity to send this amount to and the rest of the money went to the school.</p> <p>Book amnesty suggestion ongoing.</p> <p>School Angel and printer cartridge recycling now set up.</p> <p>E-mail has been circulated to CAPC members regarding Parent Council Conference.</p> <p>Careers fair addressed below.</p>	Dr Vance
School Report	<ol style="list-style-type: none"> 33pw, 4.5 day week – The process has become mired in difficulties around bus contracts. With no discernible educational benefits and the probability of only increasing confusion in the coming weeks, Culloden Academy will not make any changes before August 2017. Staffing – Jenny Urquhart will join the school as DHT on 1st February, replacing Mark Jones. Gemma Beaton’s replacement has been appointed, Caryn Matheson will join the school in mid-February. Emma Blake has returned from maternity leave. Council Budget Costs – no further information other than the pre-existing 1% cut to staffing. Although 38 hours to be cut from cleaning time – which is 15% of the time allocated. National Improvement Framework – this has 6 aspects, the recently publicised standardised testing for children in P1, 4 and 7 and S3 is only one of these aspects. 	
Chairperson’s Report	<p>Communication</p> <ol style="list-style-type: none"> CAPC on school website updated and other website improvement ongoing; Inaugural Highland Parent Council Partnership (HPCP) meeting 14 Dec, Liz now Vice-Chair of HPCP; CAPC can be a lobbying voice via HPCP if we can mobilise parental signatories; ASG PC chairs contacted, proposed first meeting Mon 18 Jan 2016, Smithton and Balloch attending so far. Met with Lynne Fraser, Sport’s Co-ordinator, who is requesting parental support for after school sports clubs and inter-school sports events. Lynne suggested CAPC fund-raising for new big screen in social area for advertising events and clubs. Potential costs to be explored. Met with Lita Leslie, Youth Development Officer who requested PC support in increasing awareness of Youth Achievement Awards and in restarting DofE open group. Parents with Mountain Leader qualification needed to expand DofE numbers; CAPC attended S1 parent’s evening 25 Nov with a stand and will attend all parents evenings in future to promote CAPC, increase parent email contacts and parent support generally; 	Martyn Crawshaw

	<p>7. CAPC spoke at S2 information evening 9 Dec 2015 and will attend future year group meetings;</p> <p>8. CAPC Facebook page – seek information re possible format</p> <p>Support</p> <p>1. Careers event for S4 pupils on Fri 18 Mar organised with Gavin Murphy and Fiona Dowell. 25 businesses contacted by email. Thanks to Jane, Mary and Steve for helping with contacts. Further suggestions made.</p> <p>2. Chamber of Commerce, Craig Black contacted about school membership - £366 per year - application on hold at moment.</p> <p>3. Young Ambassador of the Year Award announced with applications due in before Easter.</p> <p>4. Aim to increase parents supporting school, offering careers insight, work placements, level 2 sports coaches.</p> <p>5. HGIOS – How Good is Your School – suggested criteria for inspections, and has 15 categories, point of note for PC is the category of family learning. PC should keep this document in mind when planning activities. Suggestion that perhaps S6 could provide some maths support for parents of younger children as started by previous DHT Tina Stones.</p>	<p>Gillian Spalding</p> <p>Various members</p> <p>Dr Vance</p>
Treasurers Report	<p>Signatories now completed. Dr Vance will remain as permanent signatory and Carol Piper, Liz Green and Gillian Spalding are also now current signatories.</p> <p>£700 given to Inverness Orienteering Club for mapping and balance is now - £2611.60</p> <p>Need to clarify if we have received THC grant for 2015-16.</p>	<p>Carol Piper</p>
Fund Raising Ideas	<p>1. Ward discretionary Budget application being completed in collaboration with Music and Drama Dept. for much needed new lighting and microphone system for the theatre. This will mean that the school does not have to pay for rental each time there is a show.</p> <p>2. Charitable status for CAPC is something to consider for the future if we do more fundraising.</p>	<p>Liz Green</p>
AOB	<p>Further discussion around improving communication with wider Parent Forum and boosting CAPC membership. Possibilities such as meeting up with Pupil Council, coffee and cake at meetings, arrangements for children during the meetings were raised.</p> <p>Agreed that it is a problem reaching the Parent Forum.</p> <p>Suggestion that at parents evenings, parents are asked for their e-mail address for use by the Parent Council. CAPC will fund £10 Amazon voucher to be given to winner of random draw of those who provide e-mail address at each evening. To be trialled at S2 evening on Wed 13 Jan. S1 to have a form sent home as their evening had passed.</p> <p>Possibility of CAPC adding a note requesting parental e-mails to annual pupil update to be investigated.</p>	<p>Liz Green</p> <p>Gillian Spalding</p> <p>Gillian Spalding</p>
Next Meeting	<p>Wednesday 20th April 2016</p> <p>7pm in school staffroom</p> <p>All welcome</p>	